



TOWN OF ROXBURY CONNECTICUT

Planning Commission

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY PLANNING COMMISSION REGULAR MEETING MARCH 8, 2018 MINUTES

CALL TO ORDER

Peter Filous, Chairman called the meeting to order at 7:35 p.m.
Members Present: Bob Munson, Gary Steinman
Alternates Present: Deirdre Daly, Rene David, Kristine Cody
Staff Present: John Cody, Zoning Enforcement Officer

SEATING OF MEMBERS

Regular members Peter Filous, Bob Munson and Gary Steinman were seated. Chairman Filous seated alternates Deirdre Daly and Kristine Cody for Peter Mariano and Pauline Krofssik.

APPROVAL OF MINUTES

MOTION: To approve the minutes of the Regular Meeting of February 8, 2018. Motion by Bob Munson, seconded by Gary Steinman and carried. Kristine Cody abstained.

NEW BUSINESS

Zoning Referral- Regulation Amendment- Business Zone D

John Cody reviewed the proposed Business Zone D Amendments with the Commission. The purpose of the amendments is to preserve the Town's rural character and community attributes and to strengthen the role of a small rural commercial village. John Cody stated the amendments would apply to eleven properties in Business Zone D. There was a discussion about broadening the professional uses allowed in this area to avoid the need for a special permit. There was also a discussion about the new setbacks, driveways and parking areas.

MOTION: To approve the proposed amendments for Business Zone D. Motion by Peter Filous, seconded by Bob Munson and carried.

Bob Munson requested any future amendments which convert magnetic compass direction into a CT coordinate grid system should be submitted with an A2 survey map.

Gary Steinman felt part 5.3.d should be examined for its consistency with wetlands regulations.

CHAIRMAN'S REPORT

Subdivision Approval Process

Peter Filous reported he will be working on a checklist for the subdivision approval process. He stated it will be a step by step list of what needs to be done, and each step will cross reference the corresponding subdivision regulations.

Sustainable CT Pilot Program Sept. 29, 2017 (hand-out) / Update results from January 30, 2018 meeting

Gary Steinman reported based on the Sustainable CT list of action items that have been reviewed, the Town is doing the majority of these things, and might already have the points needed for certification.

POCD Review and Planning with assistance from Jocelyn Ayer of the NHCOG

Peter Filous reported he was going to meet with Jocelyn Ayer, but the meeting was cancelled due to the snow storm. The meeting has been rescheduled for March 14, 2018. All Commission members were invited to attend for informational purposes. Handouts were reviewed from the NHCOG showing a POCD timeline example, and the

estimated budget. The Commission discussed the use of focus groups meetings and workshops as part of the POCD process.

COMMUNICATIONS

N/A

ADJOURNMENT

MOTION: To adjourn the meeting at 8:46 p.m. Motion by Peter Filous, seconded by Bob Munson and carried unanimously.

Respectfully submitted,
Julie Cady
Julie Cady, Secretary

These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Planning Commission